

## PAYMENTS FOR ACCOMMODATION, DEPOSIT, SERVICES AND FEES CZU Halls of Residence

In accordance with Art.II, Sect.1.of the Accommodation Contract, payment for accommodation must be effectuated by the 15<sup>th</sup> of each month, i.e. on the date that the total due must be credited to the bank account of the Czech University of Life Sciences Prague (CZU). In case the total due is credited to the account of CZU at a later date, the resident will be charged an extra fee for delayed payment.

### Payment modalities:

- 1) **Payment by collection** is the most convenient way for payments and is effectuated as follows:
- Sign an authorisation for payment by collection at your bank (i.e. request for payment through collection) by transfer of a fixed amount from your bank account to the bank account of CZU (**Account No. 500022222/0800**). The authorisation can be made through internet banking, or on a form supplied by your bank.
  - The limit for payment by collection should be set to a minimum of 8 000, 00 CZK, with unlimited validity.
  - A confirmation from your bank on the authorisation of payment by collection **must be submitted on <https://iskam.czu.cz/login>**

Bankovní účet:	<input style="width: 95%;" type="text"/>	-	<input style="width: 95%;" type="text"/>	/	<input style="width: 95%;" type="text"/>
Platba inkasem:	<input style="width: 100%;" type="text"/>				

- The payment can only be effectuated provided that there are enough funds in your bank account (CZU collects payments by the 7<sup>st</sup> to 10<sup>th</sup> of each month). In the event that there are insufficient funds on your account, the payment by collection will not be possible.
- Once effectuated, the payment by collection will be coupled with the remittance for the relevant month,
- Payment by collection can be effectuated even after your accommodation has been terminated. At the end of your stay at CZU Halls of Residence, you must notify your bank to cancel your payment by collection. All residents must ensure that all remittance is duly paid.
- The payment symbols are set by the beneficiary, i.e. CZU

2) **Payment by direct debit from your account:**

- Payments for accommodation should be done on the 1<sup>st</sup> day of each month
- After you assess your remittance for accommodation to be found at <http://iskam.czu.cz/konta>
- you will have to make a direct debit transfer from your account to the account of CZU, (**Account No. 500022222/0800**).
- Indicate the variable symbol (**VS**) **817501** for identification of the payment
- As a specific symbol (**SS**) indicate your student identification number (**UIN**)(**UIČ**)
- The payment is coupled with the remittance of CZU and the monthly payment is thereby effectuated,
- If you do not mention the VS and SS, the payment cannot be identified and cannot be subsequently properly coupled with your remittance on CZU account
- The payment of the deposit with the same symbols.

**For international payments use the following bank data of CZU:**

**IBAN: CZ38080000000050002222**

**SWIFT (BIC): GIBACZPX**

**The address of bank:**

Česká spořitelna, a.s.  
Olbrachtova 1929/62  
140 00 Prague 4  
Czech Republic

**The address of the recipient:**

CZU at Prague  
Kamýcká 129  
165 00 Prague 6 – Suchdol  
Czech Republic

- 3) **Payments by debit/credit card or cash** are effectuated during opening hours of the university cash desk, on the ground floor of the Library CZU, Open Mon – Fri 8:00 – 12:00 and 13:00 – 15:00.
- 4) **Online payments through the university payment portal** are effectuated only after you register in to the portal <http://iskam.czu.cz/elogin>, and by clicking on the icon “Pay by card online”.

Ing., Mgr. Jiří Macoun  
Director of CZU Halls of Residence